

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

June 7, 2022 ETSB Meeting Minutes

The meeting was called to order by chair Dato at 1:32 PM at the Lake County EMA, 1303 N Milwaukee Ave, Libertyville, IL.

ROLL CALL:

C. Buschick
D. Dato
D. Venturi
S. Husak
B. Malkov
K. McKenzie
C. Smith

Absent:

A. Becker – Excused

Staff:

S. Winnecke
K. Rayome
M. Nowakowski
T. Urban

Others present: None.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Motion McKenzie, second Husak to approve the minutes of the May 2022 regular meeting. Discussion – None. Voice vote - All in favor, motion carries.

CORRESPONDENCE: None.

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion Malkov, second Buschick to approve the May 2022 Treasurer’s Report with the ending balance of \$13,395,897.86, Discussion – None.

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers – Motion Smith, second McKenzie to approve payment of bills in the amount of \$189,363.23, recurring charges in the amount of \$22,184.24, and P Card purchases in the amount of \$ \$5,811.69. Discussion – None.

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Venturi	Yes		

Motion carries.

TECHNOLOGY: No report.

POLICY: Winnecke stated ETSB staff raises policy is being reviewed.

EXECUTIVE DIRECTOR’S REPORT: Deferred to business.

ATTORNEY’S REPORT: No report.

BUSINESS:

Advanced Consolidation Update – Winnecke stated the last meeting for the 9-1-1 Consolidation group will take place in August. Husak stated the group is working on an inter-governmental IGA to be presented to Village Boards before the meeting.

Tyler CAD/Mobile Project Update – Winnecke stated configuration meetings are ongoing and the project is underway. T. Urban has been working on the configuration of the Tyler system and Pure Storage. Downtime is expected to be minutes for secondary services during an emergency failover. Dato asked what the downtime for services would be in the case of a power outage. Winnecke advised zero downtime for CAD and RMS. Winnecke stated he is still waiting for Tyler’s solution to the network layer issue. The issues with EMD/EFD have been presented to the Tyler enhancement team. Discussion took place between board members regarding updates on critical issues and asks of Tyler.

NG9-1-1 Update – Winnecke stated go live has been pushed out to September due to AT&T only recently receiving the survivability controller.

ETSB Consolidation Update – Husak stated no update.

CAD/Mobile IGAs –Motion Malkov, second Smith to approve Intergovernmental Agreements between the Village of Libertyville, Village of Mundelein, Village of Round Lake, Round Lake Park, City of Zion, Lake County ETSB and Lake County to provide CAD services to police and fire department utilizing the Lake County ETSB shared CAD system. Discussion – Winnecke provided a summary of IGAs. Discussion took place regarding “inter-governmental” terminology being used. Malkov amended the motion to include “approved subject to attorney’s review.” **Motion Husak, second Malkov to leave previous role. Voice vote -** All in favor, motion carries.

Extreme Network Switch Purchase – Motion Buschick, second McKenzie to approve the purchase of one Extreme Network x590 switch from Qubit Networks, La Porte, IN not to exceed \$8,263.22. Budget line 84030. Discussion – None. **Motion Husak, second Malkov to leave previous role. Voice vote -** All in favor, motion carries.

Technology Specialist Salary Range – Motion Malkov, second Venturi to approve the modification of the salary range of Technology Specialist to IT8. Discussion – Malkov stated he agrees with the proposed salary range. **Motion Husak, second McKenzie to leave previous role. Voice vote -** All in favor, motion carries.

CAD Administrator Salary Range – Motion Malkov, second McKenzie to approve setting the salary range of CAD Administrator to IT8. Discussion – Smith asked if contracting these positions out has been considered. Dato stated this has been considered but doing so does not offset costs for ETSB. Malkov agreed that contracting IT positions is not preferred. **Motion Buschick, second McKenzie to leave previous role. Voice vote -** All in favor, motion carries.

INFORMATIONAL ITEMS: Winnecke stated Buschick and Malkov met regarding radio grant. Numbers of radios per agency are being worked out based on how many users. Police will receive radios based on the number of MDCs they have, and fire will receive enough radios to cover each shift. Discussion took place between board members regarding purchasing and pricing.

NEXT MEETING DATE: July 12, 2022, 1:30 PM

Motion Malkov, second Husak to adjourn. Voice vote – All in favor. There being no further discussion, the meeting was adjourned at 2:32 PM.

Respectfully submitted,
Katie Rayome
Admin/Tech Assistant