

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

June 4, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:31 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

## ROLL CALL:

C. Buschick  
S. Husak  
B. Malkov  
K. McKenzie  
C. Smith  
D. Eder  
D. Wermes  
D. Dato

## Absent:

A. Becker

## Staff:

S. Winnecke  
M. Nowkowski  
P. Voyda  
K. Reinhard

## Others present:

Bryan Nicholson – Lake County EMA  
Lindsay Szafran – FoxComm  
Don Hansen – Mundelein  
Maggie O’Brian – Motorola  
Dominick Storelli – Motorola  
Ryan Legare- Lake County DOT  
Michael Sheedy – Winthrop Harbor  
Nichol Whitfield – CenCom  
Taryn Sofie - CenCom

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Mckenzie, second Dato to approve the minutes of the May 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

**CORRESPONDENCE:** None

**TREASURER’S REPORT:**

**Approval of Treasurer’s Report – Motion Dato, second Mckenzie, to approve the May Treasurer’s Report with a balance of \$14,262,847.05 and an estimated reserve balance of \$5,385,578.07. Discussion –None. Voice vote – All in favor, motion carries.**

**COMMITTEE REPORTS:**

**FINANCE:**

**Approval of Vouchers - Motion Dato, second Wermes to approve payment of bills in the amount of \$100,083.47 and P-Card purchases in the amount of \$4,965.19. Discussion - None.**

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

**Technology:** Winnecke advised that Park City PD inquired about the APX Next Radios grant. It was discovered they were inadvertently missed during the grant process for the radios. A quote was received from Motorola and will be on next month’s agenda.

**Policy:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Deferred to business.

**ATTORNEY’S REPORT:** No Report

**UPDATES:**

**ROC Building:** Two towers are up, and the roof is on. Exterior work is underway.

**Tyler Cad/Mobile Project Update:** CAD is still live but having significant issues. There have been around 15 hours of down time. Tyler advised they will be bringing in the head of support and engineering to look at the system. The patch that is on the test side is still failing. CJIS requirements for passwords had been turned on, the system had a few issues. There are still 82 open cases with Tyler support, Tyler is putting more resources on the project to get the number of cases down. Eder questioned what the biggest issues with the system are, Winnecke advised the main issue is system stability which is struggling to keep up with the demand of all agencies. Wermes asked when Brazos will be implemented, Malkov said it should be live in the next few weeks.

**ETSB Consolidation Update:** The consolidation is moving forward. The Law and Judicial Committee and Finance and Administration committee have passed the IGA’s, which will now go in front of the County Board for approval.

**Business:**

**FY2023 Audit- Adoption of the FY2023 Audit- Motion Dato, second Malkov to approve the adoption of the FY2023 Audit. Discussion** – Winnecke advised Baker Tilly completed the required annual independent audit of ETSB funds. There were no red flags or negative comments. Malkov asked when the Lake County ETSB dissolves, will there be another audit. Winnecke said there will have to be a final year audit. **Voice vote** – All in favor, motion carries.

**ETSB Staff Stay Agreement-** Vice Chair smith and Chair Husak have been working on stay agreements and started working with ETSB staff and have created a draft. The stay agreement will go before the board for discussion. Bernard questions whether the ETSB can be dissolved within 60-90 days after the Lake County Board makes their decision to dissolve the Lake County ETSB. Winnecke advised it would not happen that quickly and must go through the state first.

**LakeComm Transition- Motion Malkov, second Eder to approve Executive Director Winnecke to serve on the LakeComm transition management team. Discussion** – Husak advised the next steps for LakeComm is to have a transition team, Husak was approached and was asked if Winnecke could be part of the team. Dato shared that back when the consolidation project started it sounded like ETSB staff would have jobs in the new building, but now it sounds like that is up in the air. Dato asked if there has been discussion about continuing their positions at the new center. Husak advised money has been placed aside in the budget for employee salaries for the current ETSB employees. Dato requested a roll call for Steve going on the transition team.

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

**INFORMATIONAL ITEMS:** None.

**NEXT MEETING DATE: Motion Malkov second Dato to move the next meeting date from July 2 to July 9, 2024, due to potential quorum issues. Voice Vote** - All in favor, motion carries. **1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.**

**ADJORNMENT: Motion Dato, second Malkov to adjourn.** There being no further business to discuss, Chair Husak adjourned the meeting at 1:57 PM.

Respectfully submitted,  
Kate Reinhard  
Admin/Tech Assistant