

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

July 9, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:30 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

C. Buschick
S. Husak
B. Malkov
C. Smith
D. Eder
D. Wermes
D. Dato
A. Becker

Absent:

K McKenzie

Staff:

S. Winnecke
M. Nowkowski
P. Voyda
K. Reinhard

Others present:

Bryan Nicholson – Lake County EMA
Don Hansen – Mundelein

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Smith, second Eder to approve the minutes of the June 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

CORRESPONDENCE: None

TREASURER'S REPORT:

Approval of Treasurer's Report – Motion Dato, second Malkov, to approve the June Treasurer's Report with a balance of \$11,695,495.39 and an estimated reserve balance of \$2,586,561.98. Discussion –Winnecke adv the State is behind on their 911 surcharge checks which is why the balance is lower than normal. A few checks are expected rather than just one within the next month. **Voice vote –** All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Dato, second Wermes to approve payment of bills in the amount of \$137,132.99 and P-Card purchases in the amount of \$25,771.69. Discussion - None.

Roll Call:

Becker	yes	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

Technology: Winnecke advised the Kildeer PD requested an additional MDC and dock for an additional vehicle they are adding to their fleet. Winnecke advised the ETSB will be providing them with the requested equipment.

Policy: No report.

EXECUTIVE DIRECTOR’S REPORT: The ETSB was notified that we received the NG-911 grant we applied for. The ETSB may be receiving \$384,970.48 out of the \$427,440.00 that was requested.

ATTORNEY’S REPORT: No Report

UPDATES:

ROC Building: The roof is still being worked on, and they are finishing up sealing it. They are expecting to start drywall and running conduit.

Tyler Cad/Mobile Project Update: Winnecke advised ETSB continues to have more meetings with Tyler weekly and were able to work through significant complications with how fast the system was growing in storage space and added the additional storage space that Tyler recommended. Tyler should be looking at the system soon and see why the storage is 4 times the size of what they originally told us. The long duration outages were due to the storage space issues. There have been consistent slowdowns around midnight, because of this ETSB moved their backup times to 6 A.M. instead. The system is still running on 2 nodes instead of 3 nodes for the CAD servers. Down time has been eliminated since June 24th, but Tyler is still working on identifying random slowdowns. The new date for RSN active to active is August 11th.

ETSB Consolidation Update: Groups are agreeing to IGAs and going over financial information. Dato asked when the newly formed JETSB will go to the state for approval. Hansen advised they are starting on the plan this month and hopefully going to the state in November. Winnecke advised that Riverwoods PD consulted the Statewide 9-1-1 Administrator and told her they did not want to be part of the JETSB. Riverwoods was advised to send an opt

out letter. Malkov asked who will be making the decisions on call routing if the JESTB board isn't formed yet.

Business:

First Responder Portable Radio Purchase – Motion Dato, second Smith to approve purchase of 7 APXNEXT portable radios and accessories from Motorola Solutions not to exceed \$66,495.72, budget line 84020. Discussion – None

Roll Call:

Becker	yes	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries.

ETSB Staff Stay Agreement- Chair Husak advised they have been working on the document and will be meeting with ETSB staff this week.

LakeComm Transition- Motion Husak, second Dato to approve a 5% pay increase for Director Winnecke while serving on the transition team. Discussion – Husak advised the County policy allows a 5% pay increase for performing additional duties connected with the County. Discussion - None

Roll Call:

Becker	yes	Dato	Yes	McKenzie	Absent
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

INFORMATIONAL ITEMS: Dato advised on Thursday 11th at 8:45 A.M. there will be outages for the StarCom radios using LTE, which could last up to 3 hours. Malkov asked if the agencies should be notified that when the JETSB is formed, they will no longer be provided with equipment. Husak advised this has been brought up to the agencies multiple times, but a notification can be sent out. Malkov also inquired if the lines of services that are used for the MDC's will just be transferred to the agencies, Winnecke advised they could be, and planning is still in process on what will happen to all the equipment that was provided by ETSB.

NEXT MEETING DATE: August 6, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.

ADJORNMENT: Motion Dato, second Wermes to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 2:04 PM.

Respectfully submitted,
Kate Reinhard
Admin/Tech Assistant