

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

September 3, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:32 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

C. Buschick
S. Husak
B. Malkov
K. McKenzie
C. Smith
D. Dato

Absent:

A Becker
D. Eder
D. Wermes

Staff:

S. Winnecke
M. Nowkowski
K. Reinhard
P. Voyda

Others present:

Bryan Nicholson – Lake County EMA
Don Hansen – Mundelein
Chris Lienhardt- LCSO 911
Jeff Giacinto- Wauconda FD

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Dato, second Mckenzie to approve the minutes of the August 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

CORRESPONDENCE: None

TREASURER'S REPORT:

Approval of Treasurer's Report – Motion Dato, second Malkov, to approve the August Treasurer's Report with a balance of \$14,227,070.03 and an estimated reserve balance of \$5,178,050.24. Discussion – None. Voice vote – All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Dato, second McKenzie to approve payment of bills in the amount of \$124,013.21 and P-Card purchases in the amount of \$33,416.03. Discussion - None

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Absent	Wermes	Absent

Motion carries

Technology: No report.

Policy: No report.

EXECUTIVE DIRECTOR’S REPORT: Winnecke has been working with Central Square and had to make a lot of changes to get a good data flow. ETSB has rolled out the Portal Hub in some centers and will continue to do so. The website has also been released to all the agencies participating. The milestone payment is being held off on until the system is more solid and Central Square has provided what they said they would.

ATTORNEY’S REPORT: No Report

UPDATES:

ROC Building: Winnecke advised the drywall is up, water is running, permanent power is expected to be turned on in the next two weeks. The raised floor has been installed in most of the areas along with the server racks; January 10th is still the completion date. Motorola was given a tour of the facility and more system purchases for the facility will start coming in.

Tyler CAD/Mobile Project Update: The RMS patch was placed on the system August 19th, but the CAD patch was held off due to recommendations not working properly. The CAD patch was put on a week later, everything went well while installing the patch. Recommendations are still being worked on since it was decided not to install a one off for them since recommendations were still not working the way they should. Winnecke advised he downgraded the backups on the Tyler database servers since it was creating down time in the system, this will make recovery a bit more difficult. Tyler has had other customers have to do this same thing; everything was configured correctly but their application can’t handle how backups were originally set up. VMWare support was renewed which included V Motion for ease of transition of backups and updates. Steve Rice did not feel it was appropriate at this time to draft a letter to Tyler about their performance at this time. If Tyler starts to become non-responsive to our requests, then we can take the next steps. Buschick advised they have been having issues with recommendations

and asked if it was a Tyler issue, or an AVL issue. Malkov said he has a ticket in with Tyler about the AVL issues. Winnecke said that Tyler does want to put another patch on the test side to see if it helps with recommendations.

ETSB Consolidation Update: Still working on getting the JESTB set up and are starting to fill out forms, but they must wait until the board is created.

Business:

Extreme Network Switches Purchase – Motion Dato, second McKenzie to approve the purchase of 4 Extreme Networks 5420M switches and 1 Extreme Networks 5320 switch from Qubit Networks (La Porte, IN), not to exceed \$28,818.15, budget line 84020.

Discussion - None

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Absent	Wermes	Absent

Motion carries

Solacom Guardian Mobile Position Purchase – Motion McKenzie, second Dato to approve the purchase of one Solacom Guardian Mobile position to include five years of maintenance from Comtech Solacom not to exceed \$17,282.00 budget line 85070.

Discussion - None

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Absent	Wermes	Absent

Motion carries

ETSB Staff Stay and Severance Agreement- Motion McKenzie, second Malkov to approve the ETSB Staff Stay and Severance Agreement. Discussion - Husak advised based on member feedback there are two agreements presented. It was determined that 08-23-2024 is V1 and 09-02-2024 is V2. V2 removed the minimum unused accrued sick time requirement and was moved forward in discussion. Husak advised any changes would increase the amounts in the payout estimates that were distributed to the members previously. Winnecke advised there is money in the FY2024 budget for the advanced payout and the remaining funds would be included in the FY2025 budget. Buschick asked if this stay agreement is on par with the others that have been signed in surrounding areas. Husak shared that three agencies have signed agreements and that is where the minimum seven weeks of pay, and unused sick time language came from. Winnecke said that if any benefit time was used towards retirement, that will be lost once you change IMRF employers. Dato said it seems like anything that is paid out goes to the employees' last paycheck,

which is already a reduction since the amount of taxes that will be taken out is so big. Dato also said a lot of agreements allow for sick time to go into a retirement fund instead of paying it out. Winnecke advised he does not believe the County has a program like that. Dato questions why employees will only get half of their sick time paid out instead of all of it and hopes the new center or JETSB adopts the current ETSB employees into its program and is requesting severance pay be 6 months instead of 3. **Motion Dato, second Malkov to amend version 2 of the agreement to reflect one week of pay for every 40 hours of unused accrued sick time and 6 months of severance. Discussion** - Smith shared he has never seen a 1 to 1 payout for sick time and getting half of the sick time is the best offer he has seen on other agreements. McKenzie agrees that paying out 100% of sick time doesn't seem reasonable. Dato and Malkov advise that the ETSB are not like the dispatcher's where they could easily call around to different centers and find a job and accept a sign on bonus. The ETSB employees do specialized work that can make it hard to find positions. Dato advised he was willing to reduce his original amendment to provide 75% payout of sick time but keep the 6 months of severance. **Motion Dato, second Malkov to amend version 2 of the agreement to reflect one week of pay for every 60 hours of unused accrued sick time and 6 months of severance. Discussion** - None

Roll Call:

Becker	Absent	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	No
Malkov	Yes	Eder	Absent	Wermes	Absent

Motion carries

INFORMATIONAL ITEMS: None

NEXT MEETING DATE: October 1, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.

ADJORNMENT: Motion Buschick, second McKenzie to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 2:20 PM.

Respectfully submitted,
 Kate Reinhard
 Admin/Tech Assistant