

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

October 1, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:32 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

## ROLL CALL:

C. Buschick  
D. Eder  
S. Husak  
B. Malkov  
C. Smith

## Absent:

A Becker  
D. Dato  
D. Wermes

## Staff:

S. Winnecke  
K. Reinhard

## Others present:

Bryan Nicholson – Lake County EMA  
Don Hansen – Mundelein  
Michael Sheedy- Winthrop Harbor  
Lindsay Szafran- FoxComm  
Kent McKenzie- NWCDS  
Maggie O'Brian- Motorola  
Chris Lienhardt- LCSO

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Malkov, second Smith to approve the minutes of the September 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

## CORRESPONDENCE:

**Island Lake Police request for Radios-** Chief Paulus sent a letter requesting 12 Motorola APX Next radios. Island lake did not take part in the radio grant from a few years ago since they had just purchased new radios. Husak asked members if the board should entertain the idea, Malkov shared he was fine with the purchase. Winnecke advised Island Lake PD is the last department

without Next radios. Husak advised this topic will be brought up in another meeting once a quote is obtained. Winnecke shared the LC Sheriffs office is also looking to make a large radio purchase as well. Since there is such a large need for radios Motorola will put together a flyer with special pricing, percentage rates, and payment plans. Smith questioned what departments are doing with the surplus of extra or older radios and questioned if those could be recommissioned.

**TREASURER’S REPORT:**

**Approval of Treasurer’s Report – Motion Malkov, second Eder, to approve the September Treasurer’s Report with a balance of \$14,780,088.51 and an estimated reserve balance of \$5,731,002.69. Discussion –** Malkov questioned since there are significant stay agreement payouts coming up, if the funds should be accounted for in the balance as reserved money. Husak advised it is a good idea and would request it to be added to the balance. **Voice vote –** All in favor, motion carries.

**COMMITTEE REPORTS:**

**FINANCE:**

**Approval of Vouchers - Motion Buschick, second Eder to approve payment of bills in the amount of \$35,917.98 and P-Card purchases in the amount of \$21,728.44. Discussion -** None

Roll Call:

Becker	Absent	Dato	Absent	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Absent
Malkov	Yes	Eder	Yes		

Motion carries

**Technology:** No report.

**Policy:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Deferred to business

**ATTORNEY’S REPORT:** No Report

**UPDATES:**

**ROC Building:** Winnecke advised 75% of the drywall is up and being painted, the high clear story is closed and finished, and the raised floor for the whole building is installed. Working with Motorola and Solacom to get everything squared away. Winnecke also shared that a tour can be set up before one of the board meetings so members can view the building.

**Tyler CAD/Mobile Project Update:** There are about 3 meetings a week with Tyler. A patch was placed on the test side, this should help fix the fire response plan issues and system crashes. Testing should start by the end of the week or early next week and Tyler would like to put the patch on the production side on October 16<sup>th</sup>. Lindsay asked since the patch is on the test side if they should still report fire response issues on the production side, Winnecke said to continue reporting issues. There is a bug with the mobility application, and it cannot be rolled back to the previous version, Tyler is working on a fix for this issue. There is anticipated to be a full version upgrade to 2024.2 skipping version 2024.1 in December.

**ETSB Consolidation Update:** First meeting is Wednesday October 9, 2024, 1:00 PM at the Central Permit Facility.

**Expiring Member Terms:** Husak shared that he asked the LC Board if the ETSB board should be continued since the JESTB is forming, no answer has been given yet. Husak requested that letters be submitted for the current board members to keep their spot in the meantime.

**Business:**

**PSAP Representative Vacancy-** Board member McKenzie is resigning his position, Husak thanked him for his service, support, and knowledge. The LC Board will have to decide on his replacement.

**INFORMATIONAL ITEMS:**

Winnecke advised Jim Hawkins resigned as Deputy Administrator and will end his role as Transition Team Manager as well. A plan is being figured out for his replacement until a Director for LakeComm is hired, hopefully in January. Eder shared information on the Skill Bridge program where retiring military personnel can work a civilian job with a close job description as their military job. Eder advised EMA has someone working with them for the next 180 days from the Skill Bridge program. Eder also advised the EOC is a backup room for meetings, and there have been a lot of meetings lately and will have to limit scheduling meetings at that location but ETSB is considered a partner, and EMA will assist whenever possible.

**NEXT MEETING DATE: November 5, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.**

**ADJORNMENT: Motion Buschick, second Smith to adjourn.** There being no further business to discuss, Chair Husak adjourned the meeting at 2:00 PM.

Respectfully submitted,  
Kate Reinhard  
Admin/Tech Assistant