

# LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

November 5, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:32 PM at Lake County DOT Conference Room, 600 W Winchester Rd. Libertyville, IL 60048

## ROLL CALL:

A. Becker  
C. Buschick  
D. Dato  
D. Eder  
S. Husak  
C. Lienhardt  
B. Malkov  
C. Smith  
D. Wermes

Absent:

Staff:

S. Winnecke  
K. Reinhard  
M. Nowakoski

Others present:

Michael Sheedy- Winthrop Harbor  
Lindsay Szafran- FoxComm  
Maggie O'Brian- Motorola

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Dato, second Malkov to approve the minutes of the October 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

## CORRESPONDENCE:

**JESTB of Lake County Financial Request-** ETSB received a request from the JETSB of Lake County on October 16, 2024, requesting 3 years of financial and budget records. These documents have been provided including the FY 2024 budget and current FY 2024 expenditures.

## TREASURER'S REPORT:

**Approval of Treasurer’s Report – Motion Dato, second Wermes, to approve the October Treasurer’s Report with a balance of \$15,037,272.12 and an estimated reserve balance of \$5,634,447.40. Discussion –None. Voice vote – All in favor, motion carries.**

**COMMITTEE REPORTS:**

**FINANCE:**

**Approval of Vouchers - Motion Dato, second Eder to approve payment of bills in the amount of \$649,138.23 and P-Card purchases in the amount of \$22,732.32. Discussion - None**

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**Technology:** Dato shared the service monitor that test, aligns, and tunes the radios used by first responders is 10 years old which is close to end of life. It would be cheaper to buy a new monitor than to send the radios out to be serviced. Dato asked if the board would be ok with him finding a few different quotes and present them at the December meeting. The members were ok with the idea.

**Policy:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Deferred to updates.

**ATTORNEY’S REPORT:** No Report

**UPDATES:**

**ROC Building:** The inside of the building is significantly complete. Installation of the stretch fabric grid for the ceiling in dispatch is underway. There was a setback on the server room track power system where wrong equipment was ordered. Projected completion of the building is still on or close to January 10<sup>th</sup>, 2025.

**Tyler CAD/Mobile Project Update:** Several meetings with Tyler have been conducted over the last month about open tickets and version upgrades. Tyler was requesting the system be upgraded to version 2024.2, but only 2 Tyler clients are on that version, and it has not performed well. Bob, who is the new project manager for our project, was ok with us upgrading to 2024.1 which was previously going to be skipped. The upgrade was installed on the test side on October 22<sup>nd</sup>, and there were immediate issues, there seemed to be an issue with the installer. The upgrade was reinstalled on November 5<sup>th</sup>, and testing can resume.

**ETSB Consolidation Update:** The JESTB is asking for financial records from the surrounding ETSB's, it is unknown if they have received any other than from the Lake County ETSB. Smith advised their next meeting is on November 13<sup>th</sup> where more information will become available. Dato asked Winnecke if he has been involved of the transfer of some services to the new JESTB, Winnecke shared they have not involved him other than the very beginning.

**Business:**

**First Responder Portable Radio Purchase – Motion Dato, second Malkov to approve the purchase of 12 APX NEXT portable radios and accessories from Motorola Solutions not to exceed \$114,248.16, budget line 84020. Discussion - None**

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**First Responder Portable Radio Purchase- Motion Dato, second Smith to approve the purchase of 6 APX 8000XE portable radios and accessories from Motorola Solutions not to exceed \$56,285.28, budget line 84020. Discussion-** Radios will be for Beach Park Fire who did not receive radios in the last grant process. This will complete the last of the ETSB membership radio purchases. Dato requested the board to remind those departments who are purchasing their own radios, to make sure they have the same features as the radios that were distributed for security and operability reasons.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**FY2025 Budget- Motion Dato, second Eder to approve the FY2025 budget. Discussion-** Winnecke was requested to prepare a full year's budget even though the JESTB will be in place at the beginning of next year. Winnecke advised revenues remained consistent with previous years. The main addition was line item 51180 for the staff stay and severance agreements. The money allocated to that line item is if both staff stay and severance agreements are paid out. There was a decrease in the consulting line since Crowe will not be as involved in the Tyler project. Winnecke also shared that the ETSB has a small inventory of assets and replacements were not going to be budgeted for. Smith questioned what was to happen with the current inventory and asked if there is an opinion on whether it should be distributed to the departments or the JESTB. Buschick questioned if we should cycle out the old assets that are still in the field with the inventory that is left. Winnecke advised the end of life for the MDT's is usually 5-7

years and asked the board what they would like to consider end of life for assets still in the field. The board agreed upon 5 years, Winnecke will request a quote for the replacement MDT's that are end of life. Malkov asked if the lines of service for the MDT's will be transferred to the agencies once the JETSB takes over, Winnecke advised that was the last information he had. Multiple members brought up the issue of departments not budgeting for the lines of service until the projected cut over date in July. Since the ETSB cut over could potentially happen in February Dato request that the lines of service be paid until June in escrow for ETSB members. Smith also requested that a cost amount be provided to each department for the lines of service for budgeting reasons. Malkov asked if raises for ETSB employees were included in the budget, Winnecke said Lake County approved 3% they are included in the salary line.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**2025 Meeting Calendar- Motion Dato, second Lienhardt to approve the 2025 ETSB Board meeting calendar. Discussion –Voice vote – All in favor, motion carries.**

**INFORMATIONAL ITEMS:** Holiday luncheon will be held at 12:30 before the next ETSB meeting.

**NEXT MEETING DATE: December 3, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.**

**ADJORNMENT: Motion Lienhardt, second Eder to adjourn.** There being no further business to discuss, Chair Husak adjourned the meeting at 2:20 PM.

Respectfully submitted,  
Kate Reinhard  
Admin/Tech Assistant